

**Business Facilitation Advisory Committee  
Food Business and Related Services Task Force**

***Review on the format for recording Waste Cooking Oils collection details  
by licensed food premises***

**Purpose**

This paper briefs members on the outcome of the review on the format for recording Waste Cooking Oils (WCO) collection details by licensed food premises.

**Background**

2. To prevent WCO from re-entering the food chain, thereby safeguarding public health and promote recycling of WCO, the Food and Environmental Hygiene Department (FEHD) and the Environmental Protection Department (EPD) have jointly implemented an administrative scheme to regulate the recycling of WCO generated by licensed food premises. FEHD has imposed an additional licensing condition requiring licensees of restaurants, factory canteens, food factories and bakeries to hand over their WCO to collectors/processors/exporters registered or licensed by EPD and keep proper WCO collection records for at least 12 months. The new licensing condition will take effect in phases starting from 1 November 2017 after a 15-month grace period.

3. At the Food Business and Related Services Task Force meeting held on 11 October 2016, members raised concern that the template prescribed by FEHD for food premises to record the WCO collection details was very complicated. Many small scale food establishments with just a few staff would have difficulties to keep records according to the template. FEHD and EPD agreed to review the format for recording WCO collection details with a view to reducing the trade's compliance cost.

## **Outcome of the Review**

4. We have reviewed the recording of WCO collection details in the light of the trades' existing practices. It is noted that the information contained in transaction records issued to the licensed food premises by registered WCO collectors based on EPD's template could prove compliance of the licensing condition on proper disposal of WCO. Concerned licensees may use the record template prescribed by FEHD to keep the WCO collection details, or directly make use of the duly completed WCO transaction record based on EPD's template. FEHD will accept the aforesaid arrangements and also other formats meeting the requirements as contained in the licensing condition for recording the WCO collection details. The requirement for the signature of licensee / nominated manager / Hygiene Manager / Hygiene Supervisor on the record remains unchanged.

## **Advice Sought**

5. Members are invited to note and offer comments on this business facilitation measure.

**Food and Environmental Hygiene Department**  
**Environmental Protection Department**  
**June 2017**